



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

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DIRECTOR

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Epidemiology & Immunization Services
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing
Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Barbara Cerny, Chair/Lee Haydu, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
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CSA-17 ADVISORY COMMITTEE MEETING

Minutes

Tuesday, November 6, 2012

Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group
Haydu, Lee – City of Del Mar
Hickerson, Tom – Rancho Santa Fe Fire
Nichols, Mike – City of Solana Beach
Tanner, John – Rancho Santa Fe Fire (Alt)
Zovanyi, Peter – Member-at-Large

County Staff Present

Cavanaugh, Adria
Eldridge, Brett
Haynes, M.D., Bruce
Metz, Marcy
Pate, R.N., Rebecca
Yaghmaee, Saman

Agency Representatives Present

Alvarez, John – Schaefer Ambulance
Davidson, Bret – Rancho Santa Fe Fire Dept
Gilligan, Matt – Rural Metro
Henry, Scott – Encinitas Fire
Johnson, Wayne – Rural Metro
Murphy, Mary – CSA-17 Fire Departments
Olejniak, Lorelee – Rural Metro
Russo, Joe – Rural Metro
Twohy, Frank – Elfin Forest/Harmony Grove
Ward, Darrin – Encinitas Fire Dept

Recorder

Wolchko, Janet I.

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Barbara Cerny, Chair called the meeting to order at 4:05 p.m.

II. APPROVAL OF MINUTES

A motion was made by Mike Nichols, seconded by Peter Zovanyi to approve the minutes from the August 28, 2012 Special Advisory Board meeting. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were none present or submitted.

IV. MANAGEMENT TEAM REPORT

A. Budget and Finance Report (Saman Yaghmaee)

1. FY 2011/12

Revenue

Property tax (\$10,088 higher than FY 2010/11)	\$ 997,386
Benefit fee (\$18,225 higher than FY 2010/11)	\$1,367,330
Non-resident	\$ 174,266
Resident	\$ 695,590
Other revenue and adjustments	<u>\$ 16,360</u>
Total revenue	\$3,250,932

Billing residents and non-residents for ambulance transports started December 2011 for private/commercial insurance. The process for billing public insurance began in January/February 2012.

Expenditures

Total expenditures were \$3,264,281. Expenditures increased by about \$621,666 due to changes in contracts and the new source of revenue for billing residents.

2. FY 2012/13 year-to-date update (July 1-Oct 31, 2012)

Revenue

Year-to-date revenue is about the same compared to this period last year with the addition of the new sources of revenue from billing residents and non-residents for ambulance transports.

Resident Transports	\$ 421,742
Non-resident transports	\$ 105,571

Revenue from transports of residents and nonresidents is projected at approximately \$2 million in FY 2012/13 and includes revenues for services provided in FY 2011/12. Future revenue for transports is preliminarily projected to be approximately \$1.6 million dollars annually. If everything remains constant, a surplus of about \$250,000 is projected in the fiscal year budget and can potentially bring the cash reserve balance in FY 2015/16 to the same level it was in fiscal year 2006/07, around two-million dollars.

B. Administrative Report (Marcy Metz)

1. The Statewide Medical Health Exercise is conducted annually by the State Department of Public Health and the California Emergency Medical Services (EMS) Authority. The exercise will be held on November 15, 2012 from 7 pm to 11 pm to include the evening and night shift.

The scenario of the drill will be an earthquake with a focus on communication and evacuation of neonatal intensive care units.

The EMS Departmental Operations Center will be activated. Plans are being finalized to have the Joint Information center open for the hospitals to practice their communications with the Emergency Operations Center.

2. The Health Capacity Task Force meets annually to review the capacity plan in preparation for the flu season.

Prehospital agencies and Emergency Departments reported a 6% increase in volume.

Surveillance reports were reviewed by the Health Capacity Task Force Subcommittee. It was decided to add additional reports to the normal surveillance generated by EMS and County epidemiology.

Draft changes to the Health Capacity Plan were released yesterday to the community partners.

3. CSA Advisory Committee elections for Chair and Vice-Chair will take place at the CSA-17 February meeting.
4. CSA-17 will be convening their Budget Subcommittee meeting prior to the Advisory Committee meeting to review the budget that is submitted as part of the County budget for the upcoming fiscal year.

C. Medical Directors Report (Dr. Haynes)

1. Last week there were a few reported cases of the flu. Everyone 6 months or older should receive a flu shot unless they have a serious allergy to the vaccination. It is particularly important for those working with patients in the field to receive the vaccine for their own health and to minimize transmission to patients.
2. Every two years the treatment guidelines for EMT's and paramedics to use in the field are reviewed. A committee is in the process of review.

D. Paramedic Provider Report (Matt Gilligan)

An exemption report folder from May 2012 to August 2012 and new response and destination report year-to-date was provided to the committee members.

1. The number of transports is up 4 to 5 percent. There has been a 4% increase in the last 20 years, which is the largest increase in any previous quarter. Law Enforcement has also seen an increase in 911 call volume.
2. Community Education
 - CE hours for the Pediatric Advance Life Support (PALS) class were provided by Mary Murphy.

3. Community Outreach (Loralee Olejnik)

- October was fire prevention month. The agencies held their own fire department open house for their community.
- Ann Marie Jensen, a CSA-17 area paramedic that works out of Rancho Santa Fe, was awarded the "Paramedic of the Year" designation for San Diego. Ms. Jensen is currently working on the Resource Access Program (RAP) where high users of EMS are given more appropriate resources to use.

4. Operations Overview (Darrin Ward)

- The new exemption report electronic system is working well and should keep reports current.
- The half time ambulance at Encinitas Station 1 is being considered to move to Encinitas Station 2 for an initial trial period.
- Billing system in CSA-17: There is an agreement with the City of San Diego and the County where San Diego bills CSA-17 when a transport is made in their area, and CSA-17 bills the resident. This agreement is in place for the San Diego City southern area, but currently there is not an agreement in place for the Leucadia North region which is the Carlsbad transport unit area.

City of Carlsbad base fee for non-residents is \$1,024 plus mileage. Average patient charge is \$1,700, mileage inclusive. Most agencies have a charge of \$150 for an assessment fee.

Mutual Aid Policy was discussed. San Diego average patient transport rate is \$1700. Base rate for San Diego is approximately \$1,200 to \$1,300. A mutual aid report will be generated for transports in the CSA-17 and City of San Diego areas. There was a suggestion to have an historical report generated to see if there should be a recommendation for a policy.

V. CSA-17 RFP (Marcy Metz)

The Board letter went forward and was approved on September 25, 2012 for the CSA-17 procurement services to be initiated.

It was asked if the Del Mar Fairground contributes to 911 transports. Transports from the Del Mar Fairground are billed a non-resident fee. The number of transports made during the San Diego Fair and racing season has decreased, and there has been no impact to CSA-17 in three years.

VI. NEW BUSINESS

There was no new business.

VII. SET NEXT MEETING/ADJOURNMENT

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, February 5, 2013 at 4:00 p.m.

The meeting was adjourned at 4:44 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary
County of San Diego Emergency Medical Services